ISLAMIC REPUBLIC OF AFGHANISTAN
MINISTRY OF PUBLIC HEALTH

Project Name:
Afghanistan COVID-19 Emergency Response and Health Systems Preparedness Project in Nimroz province

(Project ID: P173775)
(Grant ID: D5930-AF)

Contract No: AFG/MoPH/GCMU/COVID-19/22
Amendment-2

Lump-Sum
CONTRACT FOR CONSULTANT'S SERVICES
DIRECT SELECTION

Between

Ministry of Public Health (MoPH)

and

Medical Refresher Course for Afghans (MRCA)

Funded by:
International Development Association (IDA)

Dated: November 2020

MEDICAL REFRESHER COURSES FOR AFGHANS
MRCA
COURS MEDICAUX DE PERFECTIONNEMENT
COUNTRY OFFICE

2012 1391
جمهوری اسلامی افغانستان
وزارت صحت عامه
ریاست تدارکات
آمریت تنظیم کنتکتها و خدمات مشورتی
Ministry of Public Health
Procurement Department
Grants & Service Contracts
Management Unit (GCMU)

41.2 The following table is added to the payment schedule of amended-1:

# of instalment	Due date for submission of progress activity report and invoices	Amount and Percentage of the contract price (mentioned in bullet i of SCC 38.1)	**Deliverables**
1st instalment	Jadi 21, 1399 (Jan 10, 2021)	Forty percent (40%) of the contract amendment-2 price (mentioned in bullet i (b) of SCC 38.1)	1-Upon submission and acceptance of November and December 2020 (monthly) activity reports. 2-This installment will be made full payment and then adjusted in the 3rd installment based on the TPM verification report.
2nd instalment	Hamal 21, 1400 (April 10, 2021)	Thirty percent (30%) of the contract amendment-2 price *(mentioned in bullet* i (b) of SCC 38.1)	1-Upon submission and acceptance of January, February and March 2021 (monthly) activity reports. 2-This installment will be made full payment and then adjusted in the 3rd installment based on the TPM verification report.
3rd (final) Instalment	Saratan, 1400 (July, 2021)	Thirty percent (30%) of the contract amendment-2 price *(mentioned in bullet* i *(b) of SCC 38.1)*	1-Upon submission of April 2021 (monthly) activity report and end of project report (the second six-month) accepted by MoPH. 2-This instalment will be made after due verification by the TPM. 3-After verification by the TPM; Excessive costs if any given during the 1st and 2nd instalments will be adjusted in this instalment.

All other terms and conditions of the original contract and amendment-1 remained the same.

Prepared by	Dr. Aeraj Feroz	Sr. Grant Management Specialist, GCMU/MoPH	Signature:
Checked by	Dr. Niaz Mohammad Naeb	Acting Head of GCMU/MoPH	Signature:
Attested by	Mr. Adillyar Shekib,	Procurement Director of MoPH	Signature:
Reviewed by	Mr. Hamed Hameedi	Sr. Procurement and Finance Advisor to the Minister	Signature:

For and on behalf of ***Ministry of Public Health***	For and on behalf of **Medical Refresher Course for Afghans (MRCA)**
Ahmad Jawad Osmani ***Acting Minister of Public Health***	***Dr. Hekmatullah Zadran*** ***Deputy Head of Mission Afghanistan of MRCA***
Signature:	Signature:

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Ministry of Public Health
Procurement Department
Grants & Service Contracts

COUNTRY OFFICE

تعدیل شماره دوم قرارداد کوید-19 تحت پروژه ERHSP ولایت نیمروز

این قرارداد (از این به بعد به نام "قرارداد" یاد می شود) که بتاریخ 13 می 2020 فی مابین، از یک جانب، وزارت صحت عامه (از این به بعد به نام "مشتری" یاد می شود) که در چهار راهی مسعود بزرگ، کابل، افغانستان موقعیت دارد و از جانب دیگر، ***Medical Refresher Course for Afghans (MRCA)*** (که از این به بعد به نام "مشاور " یاد می شود) به امضا رسیده است، و بتاریخ 20 سپتمبر 2020 تعدیل (تعدیل شماره اول) گردیده است، اینک به تاریخ 16 نومبر 2020 ذیلاً تعدیل (تعدیل شماره دوم) میگردد:

شرایط خاص قرارداد که ذیلاً تذکر رفته است، تعدیل گردیده و متممه شرایط عمومی قرارداد اصلی میباشد. هر زمانیکه تناقض موجود بود این ماده بر ماده های که در شرایط عمومی قرارداد اصلی و تعدیل شماره اول ذکر شده برتری دارد.

11.1	این تعدیل سر از تاریخ 16 نومبر 2020 قابل اعتبار میباشد
14.1	این فقره جاگزین فقره قبلی 14.1 میباشد. مدت زمان این تعدیل قرارداد الی 31 مارچ 2024 میباشد. نوت-1: این تعدیل دوم قرارداد شامل پلان کاری و بودجه مربوطه برای شش ماه دوم پروژه میباشد. برای مدت زمان باقیمانده قرارداد ، پلان کاری و بودجه مربوط به آن در جریان تطبیق شش ماه دوم و سال های بعدی با توافق هر دو جانب ، مشروط بر موجودیت بودجه و اجراات قناعت بخش تطبیق کننده؛ قرارداد (در صورت لزوم) تعدیل خواهد گردید تا بر مبنی آن بودجه برای سالهای بعدی مطابق به پلان کاری تحت پوشش قرار خواهد گرفت، مطابق به آن لایحه وظایف و پلان کاری پروژه بصورت شش ماه و یا سالانه بازنگری خواهد شد. نوت-2: بنابر نیازمندی در جریان تطبیق شش ماه دوم ساحه کاری (ToR) این پروژه با در صورت موجودیت بودجه و اجراات قناعت بخش تطبیق کننده، تعدیل (توسعه یا کاهش) خواهد یافت، که درین صورت مطابق آن پلان کاری نیز بازنگری خواهد گردید.
38.1	این فقره جاگزین فقره قبلی 38.1 میباشد. مقدار سقف جدید قرارداد برای 12 ماه مبلغ (**134,910,736 افغانی**) **یک صدو سی و چهار میلیون و نه صدو ده هزار و هفتصدو سی و شش افغانی** است. **i. قیمت قرارداد برای پروژه پاسخ دهی عاجل و آماده سازی صحی کوید-۱۹ :** a. قیمت قرارداد کوید-19 برای شش ماه نخست: **74,981,500 افغانی** b. قیمت قرارداد کوید-19 برای شش ماه دوم تحت تعدیل شماره دوم: **47,664,624 افغانی** c. قیمت قرارداد برای 12 ماه (c=a+b): **122,646,124 افغانی** **ii. بودجه احتیاطی (10 فیصد) قیمت قرارداد:** d. بودجه احتیاطی برای شش ماه نخست: **7,498,150 افغانی** e. بودجه احتیاطی برای شش ماه دوم-که تحت تعدیل شماره دوم قابل استفاده میباشد: **4,766,462 افغانی** f. بودجه احتیاطی برای 12 ماه (f=d+c): **12,264,612 افغانی** **این بودجه احتیاطی مطابق به فقره پاراگراف E بودجه احتیاطی که در لایحه کاری تذکر رفته است قابل پرداخت میباشد.** **iii. قیمت جدید سقف قرارداد (iii=c+f) (134,910,736 افغانی) یک صدو سی و چهار میلیون و نه صدو ده هزار و هفتصدو سی و شش افغانی است.** تمامی قیمت های فوق الذکرشامل تکس های مستقیم داخلی بوده و تکس های داخلی غیر مستقیم در آن شامل نمیباشد. قرارداد (در صورت لزوم) تعدیل خواهد گردید تا بر مبنی آن بودجه برای سالهای بعدی مطابق به پلان کاری تحت پوشش قرار خواهد گرفت، مطابق به آن لایحه وظایف و پلان کاری پروژه بصورت شش ماه و یا سالانه بازنگری خواهد شد.

41.2

جدول ذیل در تقسیم اوقات پرداخت تعدیل شماره اول علاوه گردید:

تعداد اقساط	تاریخ تسلیم دهی راپور پیشرفت فعالیت ها و انوایس ها	مقدار و فیصدی قیمت قرارداد (درقسمت i شرایط خاص قرارداد تحت شماره 38.1 تذکر رفته است)	راپور ها واسناد قابل تسلیم دهی (Deliverable)
قسط اول	21 جدی 1399 (10 جنوری 2021)	40% قیمت تعدیل شماره دوم قرارداد (درقسمت i(b) شرایط خاص قرارداد تحت شماره 38.1 تذکر رفته است)	۱- به تعقیب تسلیم دهی و قبول شدن راپور فعالیت ماهانه ماه های نومبر و دیسیمبر 2020 ۲- این قسط بطور مکمل پرداخت میگردد و در قسط سوم بعد از دریافت راپور تاییدی جناح ثالث تسویه (adjust) میگردد.
قسط دوم	21 حمل 1400 (10 اپریل 2021)	30% قیمت قرارداد (درقسمت i(b) شرایط خاص قرارداد تحت شماره 38.1 تذکر رفته است)	۳- به تعقیب تسلیم دهی و قبول شدن راپور فعالیت ماهانه ماه های جنوری، فیبروری و مارچ 2021 این قسط بطور مکمل پرداخت میگردد و در قسط سوم بعد از دریافت راپور تاییدی جناح ثالث تسویه (adjust) میگردد.
قسط سوم	سرطان 1400 (جولای 2021)	30% قیمت قرارداد (درقسمت i(b) شرایط خاص قرارداد تحت شماره 38.1 تذکر رفته است)	1-به تعقیب تسلیم دهی راپور فعالیت ماهانه ماه اپریل 2021 و راپور ختم پروژه (شش ماه دوم) که توسط وزارت صحت عامه مورد قبول قرار گیرد. 2- این قسط به تعقیب تاییدی جناح ثالث صورت میگیرد. 3- این قسط بعد از تاییدی توسط جناح ثالث، مصارف که در قسط اول و دوم زیاد پرداخته شده باشد (درصورت موجودیت) درین قسط تسویه میگردد.

تمام مواد و شرایط دیگر قرارداد اصلی و تعدیل شماره اول به عین شکل باقی میماند و قابل اجرا میباشد.

ترتیب شده توسط	داکتر ایرج فیروز	مشاور ارشد مدیریت قرارداد ها	امضا
بررسی شده توسط	داکتر نیاز محمد نائب	سرپرست آمریت خدمات مشورتی و تنظیم کمک ها	امضا
تایید شده توسط	عادلیار شکیب	ریس تهیه و تدارکات وزارت صحت عامه	امضا
مرور شده توسط	حمید حمیدی	مشاور ارشد مالی وتدارکاتی مقام وزارت	امضا

از جانب وزارت صحت عامه	از جانب مشاور یا Medical Refresher Course for Afghans (MRCA)
احمد جواد عثمانی سرپرست وزارت صحت عامه	داکتر حکمت الله خدران معاون ریس اجرائیوی موسسه MRCA
امضا	امضا

AMENDMENTS IN APPENDICES: the following appendices are amended as:
APPENDIX A: This appendix replaces the earlier appendix A (Terms of References):

TERMS OF REFERENCE

For the Afghanistan COVID-19 Emergency Response and Health System Preparedness Project (ERHSP), Project ID: (P173775)

A. Background

A cluster of pneumonia of unknown cause detected in Wuhan, China was first reported to the WHO Country Office in China on December 31, 2019. On February 11, 2020 the World Health Organization announced an official name for the disease that is causing the 2019 novel coronavirus outbreak, first identified in Wuhan China. The new name of this disease is coronavirus disease 2019, abbreviated as COVID-19. In COVID-19, 'CO' stands for 'corona,' 'VI' for 'virus,' and 'D' for disease. Formerly, this disease was referred to as "2019 novel coronavirus" or "2019-nCoV".

This virus was first detected in Wuhan City, Hubei Province, China. The first infections were linked to a live animal market, but the virus is now spreading from person-to-person. It's important to note that person-to-person spread can happen on a continuum. The virus that causes COVID-19 seems to be spreading easily and sustainably in the community ("community spread") in some affected geographic areas. That is why CDC recommends that these patients be isolated either in the hospital or at home (depending on how sick they are) until they are better and no longer pose a risk of infecting others.

WHO announced COVID-19 outbreak a pandemic on March 11, 2020. As of today, Oct 17, 2020, around 40 million people have been infected in 213 countries and more than 1 million have died of the coronavirus and more than 29 million people have recovered.

Afghanistan has had around 40,000 confirmed cases of COVID-19, around 1500 have died and 33500 people have recovered (Coronavirus). Kabul province has the highest number of confirmed cases.

In response to this outbreak the MoPH has started some measures nationwide including establishing the Center for Combating Covid-19 in central level, headed by the Minister of Public Health. Also established committees at the central level on health services, planning, capacity building and support areas.

Considering the possibility of second wave of COVID-19 particularly in upcoming winter, the Ministry of Public Health planned to continue the NGOs contract under Afghanistan COVID-19 Emergency Response and Health System Preparedness project supporting by the World Bank.

OVERALL OBJECTIVES:
The overall objectives of the project are to protect our citizens from the spread of COVID-19; to respond and mitigate the threat posed by COVID-19 in Afghanistan and to strengthen national health systems preparedness and capacity to respond to public health emergencies. One of the aims of this project is to avoid disruption of BPHS/EPHS service delivery under Sehatmandi project.

The specific objectives of this project are:
1. To increase public awareness and promote healthy behaviors in regard to COVID-19
2. To conduct community surveillance and early detection of COVID-19 suspected cases
3. To manage and isolate cases of COVID-19 suspected and confirmed cases

4. To regularly supply oxygen, medicines, and other materials
5. To ensure proper screening of visitors/clients at points of entry which may include flights, road highways, main borders…etc.
6. To ensure infection prevention and control measures at the health facilities and community level

B. Table-1, INDICATORS and TARGETS FOR SP:

No	Indicators	Baseline	End Targets	Means of Verification	Timeline	Remarks
1	Percentage of samples transferred to Lab facilities from all suspected cases	0%	100%	Progress reports	Monthly	As per MoPH updated protocol
2	Percentage of identified contacts who are successfully traced	0%	70%	Progress reports	Monthly	
3	Percentage of active beds for management of COVID-19 severe cases	80%	80%	Progress reports	Monthly	
4	Percentage of active beds for management of COVID-19 critical cases	20 %	20 %	Progress reports	Monthly	
5	Number of technical staff (Health workers) recruited for COVID-19 project	Current	XX	Progress reports	Monthly	Disaggregated by profession and gender
6	Availability of equipment (both medical and non-medical) as per the specified guideline for managing of COVID-19	0	100%	Progress reports	Monthly	The medical equipment will be provided by UN
7	Number of people trained for COVID-19	0	XX	Progress reports	Monthly	Disaggregated by profession and gender
8	Percentage of HFs complying with IPC protocols		100%	Progress reports	Monthly	Verified by TPM
9	Proportion of population able to identify three key symptoms of COVID-19 and/or seasonal influenza and three personal prevention measures (as assessed by TPM)		50%	Progress reports	Monthly	Verified by TPM

C. SCOPE OF SERVICES:

Although the scope of the overall project is nationwide, this contract will cover the entire population of the Nimroz province including returnees, Kochies and IDPs. The primary project beneficiaries will be infected people, at-risk populations, medical and emergency personnel as well as service providers (both public and private), medical and testing facilities staff. Staff of key

technical departments and provincial health offices will also benefit from the project as their capabilities increase through the strengthening institutional capacity of the MoPH.

The service provider will be involved in the national, provincial and district level mechanisms to combat the epidemic and support the structure and functions described by the MoPH at all these levels. The SPs are required to ensure proper staffing, training, and efficient logistics to functionalize the provincial and district level centers for combating corona virus epidemic.

i. At Provincial Level: There is a provincial Center for Combating Corona virus, headed by the Provincial governor and/or Provincial Health director. The center will have four main functions a) health services, b) surveillance c) monitoring and risk communication; d) logistic/ finance support. The Service provider needs to be engaged actively in all four functions and work closely with the provincial center.

ii. At District Level: At each district level, there should be one District Center (DC). District Hospital (DH) should be chosen preferably as DC; in locations where a DH is not available to serve as DC, a CHC+, CHC, or BHC should be selected. One technical staff (MD or nurse) preferably female to be deployed in each DC. The staff at DC to carry out key interventions including, medical consultation, screening, referral, risk communication, facilitate sampling of COVID-19 suspected cases, coordination between RRTs and COVID-19 hospital, reporting of surveillance data and other tasks instructed by his/her line manager.

iii. The Rapid Response Team (RRT) to be functionalized per 300,000 population according to the MoPH instruction. All the SPs are required to ensure that RRTs are deployed to achieve key activities including: sample collection, contact tracing, and data entry, risk communication (case referral), transport of samples to lab site, and medical consultation of mild and moderate cases as well as establishing coordination with ambulance services for managing severe and critical cases.

The number of RRTs will be modified based on COVID-19 situation in the country or province. As such, the contract shall be amended accordingly.

The RRT should have one MD, one Public Health graduate (preferred)/nurse and one lab technician (as per the MoPH developed Job Description for RRTs). Each RRT will be equipped with one vehicle/ or any other available transportation means, tablets for data entry purposes, essential diagnostic tools (infrared/thermometer, sphygmomanometer, stethoscope, pulse oximeter), and PPE kits. The SP is responsible to cover urban areas of each province by the same services through RRTs.

The details of tasks are explained below:

1. Risk Communication (Public awareness and promotion of healthy behaviors)

The service provider should maintain proper communication with the entire population to update them on the existing facilities, where they should attend if they have any problems, who to call if they have problem and how/ why to change their behavior to protect themselves and others around them. Using available channels to establish two-way communication with the people is the priority required from the Service Providers. The SP should follow the updated risk communication SoP/Guideline provided by MoPH related to COVID-19. In addition, the SPs shall distribute functional contact details of RRTs with those who need assistance at community level.

2. Early detection and surveillance of cases at community level:

i. **Passive surveillance:** All health facilities are responsible to report immediately any suspected cases that match with the case definition of COVID-19 to related RRTs.

ii. **Contact tracing:** Contact tracing shall be done to identify suspected secondary contact cases and in case of developing signs and symptoms with immediate evacuation.

iii. **Follow up of people in home quarantine:** The service provider to follow the suspected people at their residence and provide health education through RRTs and CHWs network as per the quarantine guideline of MoPH which include home quarantine guidance. In case of developing any signs and symptoms to be referred to COVID-19 ward/hospital.

iv. **Taking samples and transfer it to the nearest reference lab facility:** The SPs need to take samples from suspected cases (as per the MoPH developed operational procedures for laboratory) at health facilities/community level and transfer them to nearest reference lab for Covid-19 testing and follow up of their results.

3. **To manage and isolate COVID-19 suspected and confirmed cases:** The SP is responsible to deliver essential health care services to the people who are infected with COVID-19. Maintain/operationalize COVID-19 ward/hospital for severe and critical cases. The MoPH has already provided the infrastructures in the province; the SP will be responsible to rationalize staffing based on HR plan, beds, and running the ward/hospital. The need for increasing/decreasing number of beds shall be subject to certain criteria which will be determined by the MoPH. As per the MoPH guideline, the mild and moderate COVID-19 cases should be advised to stay at their home and the SP should trace their contacts. Moreover, SP needs to refer severe and critical suspected cases directly to COVID-19 hospitals for further case management based on hospital SoPs for COVID-19 cases

4. **To regularly supply oxygen, medicines, and other materials:**
   a. The SP should develop a comprehensive plan to supply the COVID-19 ward/hospital RRTs and DCs on regular basis.
   b. The SP is responsible to provide the required amount of oxygen to COVID-19 ward/hospital (for severe and critical patients) based on need and circumstances.
   c. The SP is responsible to supply required medicines to all the COVID-19 wards/hospitals. This shall be applicable until the medicine supplies are carried out by UNICEF. However, the necessary equipment will be provided by MoPH through UN agency.
   d. Service provider will supply medical materials/consumables and other logistics required for COVID-19 patients rather than purchased by UN agency.
   e. The SP is responsible to provide heating materials (winterization supplies) for COVID-19 ward/hospital.

5. **To ensure proper screening of visitors/clients at points of entry which may include flights, road highways, main borders:** This intervention shall be implemented in accordance with the MoPH Screening Guideline which has been adopted based on International Health Regulation (IHR-2005).

6. **Infection prevention and control measures at health facility level:** The COVID-19 outbreak could last for a long time at community level. Depending on the severity of the outbreak, the SP may recommend community actions to help keep people healthy, reduce exposures to COVID-19, and slow down the spread of the disease.

The SP should make sure that infection prevention and control measures are taken in both health facility (COVID-19 and BPHS/EPHS), and community levels. The SP should develop a plan for cascading of IPC training and monitoring the implementation of IPC at RRTs and COVID-19 hospital/ward. In addition, all health personnel should practice IPC protocols.
The SP is responsible to ensure the IPC materials and supplies are available in COVID-19 ward/hospital as well as for RRTs. However, IPC materials and supplies will be provided to BPHS/EPHS health facilities through Sehatmandi Project.

i. **COVID-19 Facility Level Infection Prevention and Control (IPC):** Triage, applying standard precautions for all patients (which includes hand hygiene, respiratory hygiene, rational use of PPE kits, safe disposal of all types of wastes, environmental cleaning, and sterilization of patients care equipment), Administrative controls (based on MoPH developed guideline).
ii. **Community level infection prevention and control:** The SPs need to supervise and monitor the implementation of community level measures decided by the MoPH at their respected communities including social distancing, home quarantine, management of dead bodies, movement restrictions…etc.

7. **To enhance capacity of health care providers:** The SP is responsible to cascade all capacity building activities at COVID-19 wards and hospitals as well as RRTs. These may include potential training events needed to train COVID-19 staff.
8. Service provider will supply the medical materials, consumable and other logistics required for COVID-19 patients rather than purchased by UN agency as per Para-L.
9. Service provider shall provide remuneration, risk& other benefits and food allowance as defined by the approved guideline.
10. Service provider shall budget running cost - including minor renovations and maintenance of the COVID-19 wards/hospitals.
11. MoPH Guidelines for COVID-19 case management, referral, and contact tracing, IPC, home Quarantine…etc. shall be implemented accordingly.

Table-2: Beds, RRTs and DCs profile.

Province	Name & Location of Hospital/Ward	# of Beds	# of RRTs	# of District Centers (DC)
Nimroz	Zaranj City	50 beds	4	6

D. Contingency fund:

Considering the possibility of 2nd Wave of COVID-19 in Afghanistan, the COVID-19 might be increased dramatically. The country may face with public health challenges and related emergencies. Therefore, the SP shall be required to allocate a 10% budget from the total contract amount to respond the COVID-19 emergency as contingency fund.
This allocated contingency fund will be released based on the Service Provider request/proposal and MoPH/GCMU prior approval as per the need during the contract execution. Based on COVID-19 spreading in the province, the Service Provider needs to prepare a specific work plan including indicators to be tracked during implementation/utilization of the contingency funds.

E. LOCATION AND DURATION OF SERVICES

The above-mentioned services will be delivered to the entire population in Nimroz province, including returnees, Kochies, prisoners, and IDPs.

The original contract for the period of (47) months which began on May 16th, 2020 till March 31st, 2024 would include the second 6-month budget and work-plan (effective from November 16, 2020 till May 15, 2021).

For the remaining period of the contract, the work plan and its related cost shall be agreed by both parties during the implementation of the second six months of the project, subject to availability of fund and satisfactory performance of the service provider.

F. COMPLIANCE WITH TECHNICAL GUIDELINES

In carrying out the services described above, the service provider will comply with MoPH protocols/guidelines (which might be updated from time to time) for managing COVID-19 (screening of travelers, registration, referral, mobile surveillance, taking/transferring samples, PPE kits, contact tracing, home quarantine and case management, lab safety procedures and safe disposal of waste and burial…etc.).

G. QUALIFICATIONS OF KEY PROFESSIONAL STAFF:

The service provider shall be required to ensure the availability of full-time professional key staff with the minimum qualifications and experiences described below:

Table-3, Qualifications and Experiences of key professional staff:

Education	Adequacy for the assignment
Technical Manager (K1)	
MD/equivalent medical degree from university certified by relevant higher education authority in Afghanistan or other countries.	At least two-years full time experience in managing of provincial health projects/ Technical health positions (after graduation from university)
Financial Officer (K2)	
At least DBA or equivalent in the field of finance.	At least one-year full time experience in positions of accounting and finance after graduation

H. DATA, SERVICES, AND FACILITIES PROVIDED BY THE CLIENT

The Client (MoPH) will provide the Service Provider with the following inputs: (i) relevant available information about COVID-19. (ii) all MoPH health facilities in the provinces; (iii) copies of standard reporting and recording forms; (iv) access to MoPH training courses; (v) technical assistance when needed, including opportunities to discuss results with the MoPH relevant departments; (vi) where appropriate, coordinate visits to intervention areas of other Service Provider doing similar work in the country and (vii) The funds to cover all the services defined in the ToR. (viii) A copy of the necessary documents regarding policies, strategies and other required information will be provided to the Service Provider.

I. AUTHORITY AND RESPONSIBILITIES OF MoPH (GCMU, PMO, PPHD AND TECHNICAL DEPARTMENTS) AND THE SERVICE PROVIDER:

I.1. The Provincial Public Health Directorate (PPHD) has the following responsibilities:

1. Monitoring and supervision of the project.
2. To review the technical report of the Service Provider and provide required feedback.
3. Ensure effective coordination of all health providers such as MoPH, Service Provider, Private sector, UN agencies and other sectors at the Province level.
4. The MoPH/PPHD will provide the space for hospital settings if required.
5. Ensure effective coordination of community surveillance system.

I.2. MoPH through the GCMU/PMO has the following responsibilities:

1. GCMU will follow the adherence of the contract terms signed between Service Provider and the MoPH.
2. Provision of technical assistance to SP.
3. Conduct performance management missions to monitor the work and performance of the Service Provider.
4. Review project technical reports submitted by the Service Provider and provide necessary feedback.
5. Convene meetings to discuss and resolve issues related to Afghanistan COVID-19 Emergency Response and Health System Preparedness Project implementation and other issues under scope of services
6. Sharing update policies and strategies with the Service Provider along with all revised technical guidelines
7. Process the payments in close coordination with Development Budget Department (DBD)/MoPH to the implementing partners
8. Facilitate the Service Provider communication with MoPH departments

I.3. MoPH Technical Departments (TDs) have the following responsibilities:

1. Attend Joint monitoring Missions together with GCMU/PMO
2. Provide technical assistant to service providers' staff on technical guidelines and/ or changes in guidelines.
3. Review information and data associated with COVID-19 and provide regular feedback on weekly basis

I.4. The Service Provider has the following responsibilities:

1. The SP is responsible to transport specimen from district and province to nearest reference laboratory
2. The Service Provider will have sole discretion in the procurement of drugs, supplies, equipment, and other resources needed to meet contractual obligations except for items being supplied by UN Agencies.
3. The Service Provider will enjoy sole discretion in the recruitment, posting, disciplining, and termination of staff paid for under this contract
4. Ensure transparency and accountability by sharing the project plan and the progress made with stakeholder at different levels.

5. Cooperate with any monitoring and evaluation processes authorized by the MoPH/ GCMU/PMO and Third-Party Monitor.
6. Resolve any deficiencies that are reasonably pointed out by the MoPH/GCMU/PMO
7. Cascade all trainings conducted by WHO/UNICEF to relevant staff of COVID-19
8. The Service Provider will technically support and actively participate in related provincial sub-committees
9. The Service Provider should actively participate in all joint monitoring visits of the COVID-19 activities
10. The Service Provider must respond to MoPH-GCMU/PMO communications on timely basis by an authorized person(s) through proper channel
11. The service provider should pay salary to the staff (health worker and supportive staff) involved in managing COVID-19 based on the Government's approved guidelines which included all benefits.
12. The service provider to pay death benefits to the family of staff (health worker and supportive staff) involved in managing COVID-19 based on the Government's approved guidelines.

J. REPORTING REQUIREMENTS AND SCHEDULE FOR SUBMISSION

The Service Provider will provide MoPH with the following reports which are also deliverables of the contract:

1. Daily reporting as per the surveillance guideline of COVID-19 through DHIS2 from COVID-19 ward/hospital, RRTs and district centers.
2. Monthly Activity Progress Report (the SP shall submit till 10th of next month).
3. Quarterly Financial Report.
4. Submission of the End of Project Report (EPR) one month after completion of the contract.
5. The Service Provider will provide any other reports as needed to the MoPH.

APPENDIX D: The following is added to the appendix D of the original contract (Breakdown of Contract Price):

FORM FIN-2 SUMMARY OF FINANCIAL PROPOSAL

Cost of the Financial Proposal	AFN
(1) Remuneration	**26,259,780**
(2) Reimbursable	**19,135,100**
(3) Admin Cost (5% of 1+2)	**2,269,744**
(4) Total of Remuneration and Reimbursable (3=1+2)	**47,664,624**
(5) Contingency Fund (10% of 3)	**4,766,462**
(6) Total Cost of the Financial Proposal (5=3+4): {Should match the amount in Form FIN-1}	**52,431,086**

FORM FIN-3 BREAKDOWN OF REMUNERATION

No.	Position	Person-month Remuneration Rate	Time Input in Person/Month	*AFN*
	Key Experts			
K-1	Technical Manager (Faraidoon Hamedi)	100,000.00 [Nimroz - Field]	1 6 months	600,000.00
K-2	Finance Officer (Hamed Hamidyar)	60,000.00 [Nimroz - Field]	1 6 months	360,000.00
	Non-Key Experts			
N 1	Hospital Director	100,000.00 [Nimroz - Field]	1 6 months	600,000.00
N 2	Medical Director	80,000.00 [Nimroz - Field]	1 6 months	480,000.00
N 3	Internal Specialist	90,000.00 [Nimroz - Field]	2 6 months	1,080,000.00
N 4	Medical Doctor	70,000.00 [Nimroz - Field]	10 6 months	4,200,000.00
N 5	Quality Assurance Officer (Specialist)	70,000.00 [Nimroz - Field]	1 6 months	420,000.00
N 6	Ultrasonologist (MD)	70,000.00 [Nimroz - Field]	1 6 months	420,000.00
N 7	Head Nurse	50,000.00 [Nimroz - Field]	1 6 months	300,000.00
N 8	Ward Nurse	50,000.00 [Nimroz - Field]	10 6 months	3,000,000.00
N 9	ICU Nurse	50,000.00 [Nimroz - Field]	10 6 months	3,000,000.00
N 10	X-Ray Technician	40,000.00 [Nimroz - Field]	1 6 months	240,000.00
N 11	Lab Technician	40,000.00 [Nimroz - Field]	3 6 months	720,000.00
N	Pharmacy Technician	40,000.00	1	

12		[Nimroz - Field]	6 months	240,000.00
N 13	Anesthesia Technician	40,000.00 [Nimroz - Field]	1 6 months	240,000.00
N 14	Admin Officer	40,000.00 [Nimroz - Field]	1 6 months	240,000.00
N 15	Medical Record Officer (COVID 19 Hospital)	25,000.00 [Nimroz - Field]	1 6 months	150,000.00
N 16	Data Entry Clerk (Sub-office)	25,000.00 [Nimroz - Field]	1 6 months	150,000.00
N 17	Procurement Officer	25,000.00 [Nimroz - Field]	1 6 months	150,000.00
N 18	Admin Assistant	25,000.00 [Nimroz - Field]	1 6 months	150,000.00
N 19	Stock Keeper	25,000.00 [Nimroz - Field]	1 6 months	150,000.00
N 20	Cashier	25,000.00 [Nimroz - Field]	1 6 months	150,000.00
N 21	HR Assistant	25,000.00 [Nimroz - Field]	1 6 months	150,000.00
N 22	Electric/Generator Mechanic	25,000.00 [Nimroz - Field]	2 6 months	300,000.00
N 23	Cleaner	25,000.00 [Nimroz - Field]	10 6 months	1,500,000.00
N 24	Laundry/Washer	25,000.00 [Nimroz - Field]	2 6 months	300,000.00
N 25	Died Body Washer	25,000.00 [Nimroz - Field]	2 6 months	300,000.00
N 26	Tailor	25,000.00 [Nimroz - Field]	1 6 months	150,000.00
N 27	Cook	25,000.00 [Nimroz - Field]	2 6 months	300,000.00
N 28	Driver	25,000.00 [Nimroz - Field]	1 6 months	150,000.00
N	Guard	25,000.00	3	

29		[Nimroz - Field]	6 months	450,000.00
N 30	District Centers (MD or Nurse Preferably female)	40,000.00 [Nimroz - Field]	6 6 months	1,440,000.00
N 31	RRT Medical Doctor	40,000 [Nimroz - Field]	4 6 months	960,000.00
N 32	RRT Public health graduate or Nurse	40,000 [Nimroz - Field]	4 6 months	960,000.00
N 33	RRT Lab Technician	40,000 [Nimroz - Field]	4 6 months	960,000.00
N 34	Medical Supervisor	50,000 [Nimroz - Field]	1 6 months	300,000.00
N 35	Technical and managerial support'	616,000.00 *Kabul & Field*	2 6 months 5%	369,600.00
N 36	COVID-19 Technical Coordinator	150,000.00 *Kabul & Field*	1 6 months 50%	450,000.00
N 37	Kabul National Support Staff	200,200.00 *Kabul & Field*	3 6 months, 5%	180,180.00
Total cost				**26,259,780.00**
Overhead Cost (5%)				1,312,989.00
Total Remuneration				**27,572,769.00**

FORM FIN-4 BREAKDOWN OF REIMBURSABLE EXPENSES

No	Type of Reimbursable Expenses	Unit	Unit Cost	Quantity	Period	AFN
1	Glove Examination, Nitrile, Pf, Size L, M, S, Case-1000 (10X100)	Box	300	100	1	30,000
2	Sodium Hypochlorite Solution 30% Bottle Of 2.5 L	Bottle	800	115	1	92,000
3	Dirty Cart	Unit	8,000	1	1	8,000
4	Clean Card	Pcs	8,000	1	1	8,000
5	Mobile X-Ray Machine With Completed Part Computed Radiographer (Cr) With Printer	Pcs	600,000	1	1	600,000
6	Biochemistry Machine (Micro lab Mini Vidas)	Stand	847,000	1	1	847,000
7	Oxygen Balloon	Balloon	12,000	32	1	384,000
8	Microscope (Olympus)	Stand	90,000	1	1	90,000
9	Laboratory Shaker)	Stand	5,000	1	1	5,000
10	Centrifuge	Stand	6,000	1	1	6,000
11	Water Bath	Stand	6,000	1	1	6,000
12	Freezer For Regents	Stand	90,000	1	1	90,000
13	Cell Counter (Counting Chamber)	Stand	3,000	1	1	3,000
14	Lab Reagents	lump sum	100,000	1	1	100,000
15	Non-Medical Equipment	lump sum	456,300	1	1	456,300
16	Tablet	Set	20,000	11	1	220,000
17	Drugs & Medical Supplies	lump sum	575,000	1	6	3,450,000
18	Oxygen	lump sum	425,000	1	6	2,550,000
19	HMIS Format	Lump Sum	20,000	1	6	120,000
20	Vehicle Rent	Vehicle	40,000	1	6	240,000
21	Ambulance Rent	Vehicle	50,000	1	6	300,000
22	Stationeries & Office Supplies	Month	30,000	1	6	180,000
23	Cleaning Material	Month	100,000	1	6	600,000
24	Linen	Month	30,000	1	6	180,000

25	Utilities (Fuel For Generator, Electricity, Etc.)	Month	300,000	1	6	1,800,000
26	Food For Night Duty Staff	Days	200	40	180	1,440,000
27	Food For Patients	Days	200	50	180	1,800,000
28	Death Body Management Cost	Person	5,000	15	1	75,000
29	Death Benefits For The Family Of Staff	Person	100,000	5	1	500,000
30	Hospital Rehabilitation/Maintenance	Lump Sum	300,000	1	1	300,000
31	Water For Drinking And Cleaning	Month	40,000	1	6	240,000
32	Maintenance Costs (Generator, Medical And Non-Medical Equipment)	Month	10,000	1	6	60,000
33	Credit Cards for Tablet RRT	Person	800	11	6	52,800
34	Communication Cost - Hospital (12)	Person	500	12	6	36,000
35	Office & Stock Rent	Month	40,000	1	6	240,000
36	Generator Fuel(Office)	Month	5,000	1	6	30,000
37	Utilities(Office)	Month	60,000	1	6	360,000
38	Winterization(Office)	Month	150,000	1	1	150,000
39	Internet Monthly Cost	Month	30,000	1	6	180,000
40	Office Furniture And Equipment Maintenance	Month	5,000	1	6	30,000
41	Bank Maintenance	Month	2,000	1	6	12,000
42	RRT / Entry Point Staff - Rental Vehicle	Vehicle	40,000	2	6	480,000
43	Training For Covid-19 Project Staffs	Training	100,000	1	1	100,000
44	Rental Vehicle Sub Office	Vehicle	30,000	1	6	180,000
45	Transportation Cost for Transfer the Sample to Herat	Travel	24,000	1	6	144,000
46	Travel Cost/Accommodation	Travel	60,000	1	6	360,000
Total Costs						**19,135,100**
Overhead Cost (5%)						**956,755**
Total Reimbursable						**20,091,855**

APPENDIX E: The following is added to the appendix E of the original contract (WORK PLAN):

N°	Deliverables [1] (D-..)	Months						
		1	2	3	4	5	6	TOTAL
D-1	To increase public awareness and promote healthy behaviour in regard to COVID-19							
1.1.	1.Disseminate awareness raising materials							
1.2.	2. Maintain CHW engagement with community stakeholders (mullahs, teachers) using locally appropriate mechanisms for awareness raising.							
1.3.	3.Advocate for additional assistance for WASH and IPC support							
D-2	To conduct community surveillance and early detection of COVID-19 suspected cases							
2.1.	Continuation of RRTs' activities including provision of tablets, essential diagnostic tools (infrared thermometer, Sphygmomanometer, stethoscope, pulse oximeter) PPE kits and rental vehicles for RRTs.							
2.2.	Health facilities reporting suspected cases to RRTs.							
2.3.	Provision of support to HFs at provincial level.							
2.4.	Establishment and support to District Centers							
2.5.	4.Involvement of CHWs in RRT and HF referral pathway and passive case identification							
2.6	5. Community contact tracing and surveillance through CHW and RRTs							
2.7.	6.Reporting to PPHD and participation of MRCA team in provincial surveillance committees							
D-3	To manage cases and isolate of COVID-19 suspected and confirmed cases							
3.1.	2.Maintain 50 beds for Isolation ward (including 5 beds for ICU)							
3.2.	3.Minor renovation for Isolation ward based on need							
3.3.	4.Procure non-medical equipment for the Isolation ward							
3.4.	5.Transfer specimen to Khandarhar for diagnosis							
3.5.	6.Continue advocacy through cluster system for economic/FSL support to affected populations							
D-4	To regularly supply oxygen, medicines, and other materials							
4.1.	1.Develop plan for supply management in COVID-19 hospital							
4.2.	2.Provision of PPE[1] and Hygiene materials to COVID-19 hospital, DC and RRT							
4.3.	3.Provision of oxygen for COVID-19 hospital							

[1] PPE provided are already available at MRCA Nimroz Sub-office stock.

4.4.	4.Provision of medical equipment to the COVID-19 hospital							
4.5.	5.Provision of Winterization supplies to COVID-19 hospital							
D-5	To ensure proper screening of visitors/clients at points of entry which may include flights, road highways and main borders.							
5.1.	1.Recruitment of screening team							
5.2.	2.Screening of visitors/clients at entry point as per MOPH screening guidelines							
D-6	To ensure infection prevention and control measures at the health facilities and community level							
6.1.	1. Procurement of clinical management supplies and equipment.							
6.2.	2. Supply of PPE and training of staff on PPE usage.							
6.3.	3.Maintain the triage protocol for fever and dry cough at HF level							
6.4.	4.Maintain safe waste management protocols							
6.5.	5.Continue to monitor and supervise community level sensitization and mitigation measures							

APPENDIX F: The following is added to the appendix F of the original contract (MINUTE OF CONTRACT NEGOTIATIONS):

NEGOTIATION MINUTES OF CONTRACT AMENDMENT-2
of the Nimroz Province under
Afghanistan COVID-19 Emergency Response and Health System Preparedness (ERHSP) Project
AFG/MoPH/GCMU/COVID-19/ 22- amendment-2

Service Provider:	Medical Refresher Course for Afghans (MRCA)
Date:	November 15, 2020
Time:	01:00 PM – 03:00 PM
Venue:	GCMU Meeting Room
Agenda:	Clarification of the technical issues and negotiation on financial proposal

Background:
The Ministry of Public Health (MoPH) of Afghanistan has signed the contracts with current BPHS/EPHS implementing partner under Afghanistan COVID-19 Emergency Response and Health Systems Preparedness (ERHSP) for four years covering the period of May 2020 till March 31, 2024. The original contract included 6 months budget and work-plan. As the first six months of the contract will come to an end in early November 2020 and considering the possibility of second wave of COVID-19 particularly in upcoming winter, the MoPH planned to amend the current contract under COVID-19 ERHSP project for another six months.
Therefore, MRCA was requested to submit a brief technical and detailed financial proposals for Nimroz province. After the review of the proposals, the MRCA organization was invited to contract negotiations. Following is the details of discussed and agreed points during the negotiation meeting:

Preliminary Matters

- Confirm Power of Attorney/Authority to negotiate
- Confirm availability of proposed key staff (providing the confirmation letter signed by each key staff).

I. Negotiation on Technical points:

No	Discussed issues	Agreed Points
1	Authority of the Technical Manager (K-1 position): According to the nature of the project, the K-1 should be given sufficient managerial and financial authority (at least 100,000 AFN/invoice), under a well-defined internal control system.	Agreed
2	The SP agreed to ensure 100% availability of two project key staff at the project level. In case of unviability of any key-staff for more than two months in the province, the required disciplinary action will be taken by the MoPH accordingly.	Agreed
3	The SP agreed to revise the work plan and reflect the activities which have been missed in the submitted work plan. The SP agreed to implement the project work plan as per the agreed timeline.	Agreed
4	The SP is responsible to maintain the required number of technical and supportive staff in the COVID-19 ward/hospital for functionalizing of 50% of the beds. Maintaining technical, supportive and administrative staff to be through a transparent process and in close coordination with PPHD.	Agreed
5	The SP agreed to adjust the number of Rapid Response Team (RRT) as per the ToR from the effective date of contract amendment-2. Each RRT should be equipped with one vehicle (rental). Note: One RRT is covering 300,000 populations in the province. Hence the number of RRT in this province is four (4) and the location will be selected in the first week of contract commencement in close coordination with PPHD.	Agreed

6	The medicine will be provided by the MoPH through UNICEF, however the SP is responsible to supply required medicines and avoid stock out.	Agreed
7	The SP is responsible to provide the oxygen as per the actual need.	Agreed
8	The SP agreed to establish/functionalize the District Centre (DC) in each district for combating COVID-19 as per the ToR. Number of DCs are: six (6)	Agreed
9	The SPs agreed to cascade the trainings conducted by the World Health Organization (WHO). For this purpose the SP will provide a detailed training plan to GCMU/MoPH.	Agreed
10	The number of beds remain the same as the original contract (the first six month), however, 50% number of beds shall be functionalized from the beginning of the amendment-2 (the second six month). The utilization of related/assigned budget for another 50% of beds, is subject to MoPH/GCMU prior approval. For this purpose, the SP shall submit their official request for the functionalization of more number of beds (based on the need) along with the justification during the contract amendment-2 (the second six month) to MoPH/GCMU.	Agreed
11	The SP agreed to consider/implement existed and any new/updated guidelines and introduced intervention to fighting with COVID-19	Agreed
12	The SP ensured to implement Sehatmandi project smoothly and implementation of COVID-19 project should not affect the Sehatmandi project negatively. However, the same central and provincial offices, health facilities and ambulance are excepted from this clause.	Agreed
13	In case of need during the implementation of the project (the second six-month), the current scope of work (ToR) including work plan would be modified (increased or decreased), in such case the contract will be amended, subject to availability of fund and satisfactory performance of the consultant.	Agreed
14	The SP is responsible to cooperate the MoPH and TPM assessments and monitoring missions and provide the required documents.	Agreed
15	MRCA is responsible to daily reporting as per the surveillance guideline of COVID-19 through DHIS2 from COVID-19 ward/hospital, RRTs and district centres.	Agreed
16	MRCA should shift one medical record officer from COVID-19 ward/hospital to COVID-19 office to work as data entry clerk	Agreed

II. Negotiation on financial matters:

a. The budget for the second 6 months of the project implementation under amendment-2 agreed as bellow:

Cost Item	NGOs Contribution (AFN)	Cost requested from MoPH (AFN)	Total cost (AFN)
(1) **Remuneration**	0	**26,259,780**	**26,259,780**
(2) **Reimbursable**	0	**19,135,100**	**19,135,100**
(3) admin cost (5% of 1+2)	0	**2,269,744**	**2,269,744**
(4) Total of Remuneration and Reimbursable and admin cost (4=1+2+3)	0	**47,664,624**	**47,664,624**
(5) Contingency Fund (5=10% of 4)	0	**4,766,462**	**4,766,462**
(6) Total Cost of the Financial Proposal (6=4+5): {Should match the amount in Form FIN-1}	0	**52,431,086**	**52,431,086**

b. The agreed financial points during the negotiation were as follow:

No	Discussed issues	Agreed points
1	The SP agreed to spend the allocated amount for the implementation of COVID-19 project only.	Agreed
2	The contract ceiling is exclusive of local indirect taxes and inclusive of all local direct taxes.	Agreed
3	The SP agreed to spend the allocated amount of this contract amendment-2 after effectiveness date (November 16, 2020).	Agreed

4	The SP agreed to consider/implement the guideline of salary and allowances approved by Afghanistan cabinet for the staff of COVID-19 project.	Agreed
5	The SP agreed to pay the required amount (اکرامیه) as per guideline approved by Afghanistan cabinet to the COVID-19 project staff who are died due to COVID-19. In case, the required amount exceeds the agreed budget, SP will pay the needed amount from contingency fund after MoPH approval.	Agreed

III. Negotiations on contract amendment-2 conditions:

- **Contract amendment-2 duration:** The time period for amendment-2 shall be six months.
- **Currency of Payment:** AFN
- **Payment Condition:** as per the contract

Conclusion of the meeting and next steps (Pending documents and deadline, all the documents must be signed and stamped):

#	Documents	Deadline	Status
1	Revised financial proposal	Already submitted	
2	Revised Technical Proposal including work plan	Already submitted	
3	Confirm Power of Attorney/Authority to negotiate	Already submitted	
4	Confirm availability of proposed key staff (providing the confirmation letter signed by each key staff)	Already submitted	

Negotiation Team members:

For and on behalf of **the Ministry of Public Health (MoPH)**

No	Name	Designation	Organization	Signature
1	Dr. Ahmad Eklil Hossain	Senior Grant Management Specialist	GCMU-MoPH	
2	Dr. Ismail Wassim	Capacity Building Coordinator	COVID-19 Directorate-MoPH	
3	Dr. Tawfiq Nazari	Surveillance Specialist	DGEHIS-MoPH	
4	Dr. Fahim Ahmadi	Performance Management Specialist	PMO-MoPH	
5	M. Baqir Hassanzada	Finance Specialist	DBD-MoPH	
6	Dr. Aeraj Feroz	Senior Grant Management Specialist	GCMU-MoPH	
7	Dr. Beezhan Ahmady	Senior Grant Management Specialist	GCMU-MoPH	

For and on behalf of **Service Provider (MRCA):**

No	Name	Designation	Organization	Signature
1	Dr. Mirza Mohammad Reja	Technical Advisor	MRCA	
2	Sarwar Mongory	Finance Manager	MRCA	