



ISLAMIC REPUBLIC OF AFGHANISTAN
MINISTRY OF PUBLIC HEALTH

Project Name:
Afghanistan COVID-19 Emergency Response and Health Systems Preparedness Project in
Parwan, Panjshir and Kapisa provinces

(Project ID: P173775)
(Grant ID: D5930-AF)

**Contract No: AFG/MoPH/GCMU/COVID-19/32
Amendment-2**

**Lump-Sum
CONTRACT FOR CONSULTANT'S SERVICES
DIRECT SELECTION**

Between

Ministry of Public Health (MoPH)

and

Swedish Committee for Afghanistan (SCA)

**Funded by:
International Development Association (IDA)**

Dated: November 2020



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This CONTRACT (hereinafter called the "Contract") was made on *May 19, 2020*, between, on the one hand, *the Ministry of Public Health (MoPH)* (hereinafter called the "Client") located at *Great Massoud Square, Kabul, Afghanistan* and, on the other hand, *Swedish Committee for Afghanistan* (hereinafter called the "Consultant"), was amended on September 21, 2020 and is hereby amended (amendment-2) on *November 19, 2020* as under:

I. AMENDMENTS IN THE SPECIAL CONDITIONS OF CONTRACT (SCC):

The following special conditions of contract shall constitute an amendment of, and supplement to the General Condition of initial contract. Whenever there is conflict, the provisions herein shall prevail over those in the General Conditions of initial contract and amendment-1.

11.1	The date on which this amendment shall come into effect is November 27, 2020												
14.1	<p>This clause replaces the earlier 14.1:</p> <p>The period of this contract amendment will be till March 31, 2024.</p> <p>Note 1: This contract amendment-2 includes the second six-month project work plan with the related cost. For the remaining period, the work plan and its related costs shall be agreed by both parties during the implementation of the second six-month and subsequent years, subject to availability of funds and satisfactory performance of the service provider; contract will be amended (as and when required) to cover the costs for the consecutive years as per respective work plans; accordingly, the work plan and ToR will be revised on semi-annual or yearly basis.</p> <p>Note 2: In case of need during the implementation of the project (the second six-month), the current scope of work (ToR) would be modified (increased or decreased), subject to availability of fund and satisfactory performance of the consultant; in such case the work plan will also be revised accordingly.</p>												
38.1	<p>This clause replaces the earlier 38.1:</p> <p>The new contract ceiling amount for the 12 months is: (AFN 201,470,264) Two hundred one million, four hundred seventy thousand, two hundred and sixty four Afghani only;</p> <p>i. Contract Price for COVID-19 EMERGENCY Response and Health Systems Preparedness Project is:</p> <table data-bbox="319 1249 1356 1344"> <tr> <td>a. COVID-19 contract price for the first 6-month:</td> <td>AFN 100,306,799</td> </tr> <tr> <td>b. COVID-19 contract price for the second 6-month under amendment-2:</td> <td>AFN 83,676,968</td> </tr> <tr> <td>c. COVID-19 contract price for 12-month (c=a+b):</td> <td>AFN 183,983,767</td> </tr> </table> <p>ii. Contingency fund (10%) of contract price (bullet # i (b) mentioned above) is:</p> <table data-bbox="319 1411 1356 1512"> <tr> <td>d. Contingency fund for the first 6-month:</td> <td>AFN 9,118,800</td> </tr> <tr> <td>e. Contingency fund for the second 6-month-available for utilization under amendment-2:</td> <td>AFN 8,367,697</td> </tr> <tr> <td>f. Contingency fund for 12-month (f=d+e):</td> <td>AFN 17,486,497</td> </tr> </table> <p>The contingency fund to be reimbursed according to the item under (Para E Contingency fund) of the ToR incorporated in this contract amendment</p> <p>iii. The new contract ceiling amount (iii=c+f) AFN 201,470,264</p> <p>All above costs are fixed inclusive of local direct taxes and exclusive of local indirect taxes.</p> <p>Contract will be amended (as and when required) to cover the costs for the consecutive years as per respective work plans; accordingly, the work plan and ToR will be revised on semiannual or yearly basis.</p>	a. COVID-19 contract price for the first 6-month:	AFN 100,306,799	b. COVID-19 contract price for the second 6-month under amendment-2:	AFN 83,676,968	c. COVID-19 contract price for 12-month (c=a+b):	AFN 183,983,767	d. Contingency fund for the first 6-month:	AFN 9,118,800	e. Contingency fund for the second 6-month-available for utilization under amendment-2:	AFN 8,367,697	f. Contingency fund for 12-month (f=d+e):	AFN 17,486,497
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 Ministry of Public Procurement Department
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SCA Swedish Committee for Afghanistan


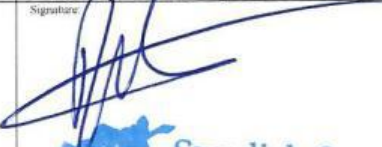
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41.2 The following table is added to the payment schedule of amended-1:

# of instalment	Due date for submission of progress activity report and invoices	Amount and Percentage of the contract price (mentioned in bullet i of SCC 38.1)	Deliverables
1st instalment	Jadi 21, 1399 (Jan 10, 2021)	Forty percent (40%) of the contract amendment-2 price (mentioned in bullet i (b) of SCC 38.1)	1-Upon submission and acceptance of November and December 2020 (monthly) activity reports. 2-This installment will be made full payment and then adjusted in the 3 rd instalment based on the TPM verification report.
2nd instalment	Hamal 21, 1400 (April 10, 2021)	Thirty percent (30%) of the contract amendment-2 price (mentioned in bullet i (b) of SCC 38.1)	1-Upon submission and acceptance of January, February and March 2021 (monthly) activity reports. 2-This installment will be made full payment and then adjusted in the 3 rd instalment based on the TPM verification report.
3rd (final) instalment	Saratan, 1400 (July, 2021)	Thirty percent (30%) of the contract amendment-2 price (mentioned in bullet i (b) of SCC 38.1)	1-Upon submission of April 2021 (monthly) activity report and end of project report (the second six-month) accepted by MoPH. 2-This instalment will be made after due verification by the TPM. 3-After verification by the TPM; Excessive costs if any given during the 1 st and 2 nd instalments will be adjusted in this instalment.

All other terms and conditions of the original contract and amendment-1 remained the same.

Prepared by	Dr Farid Ahmad Sharifi	Sr. Grant Management Specialist, GCMU/MoPH	Signature: 
Checked by	Dr. Niaz Mohammad Naeb	Acting Head of GCMU/MoPH	Signature: 
Attested by	Mr. Adillyar Shekib,	Procurement Director of MoPH	Signature: 
Reviewed by	Mr. Hamed Hameedi	Sr. Procurement and Finance Advisor to the Minister	Signature: 

For and on behalf of <i>Ministry of Public Health</i>	For and on behalf of <i>Swedish Committee for Afghanistan (SCA)</i>
<i>Ahmad Jawad Osmani</i> <i>Acting Minister of Public Health</i>	<i>Daniel Madhani,</i> <i>Country Director, SCA</i>
Signature: 	Signature: 

 Swedish Committee for Afghanistan



تعدیل شماره دوم قرارداد کویید-19 تحت پروژه ERHSP ولایات مربوط میکانیزم تقویت سیستم صحتی (پروان-پنجشیر و کاپیسا)

این قرارداد (از این به بعد به نام "قرارداد" یاد می شود) که بتاريخ 19 ماه می 2020 فی مابین، از یک جانب، وزارت صحت عامه (از این به بعد به نام "مشتری" یاد می شود) که در چهار راهی مسعود بزرگ، کابل، افغانستان موقعیت دارد و از جانب دیگر، کمیته سویدن برای افغانستان (که از این به بعد به نام "مشاور" یاد می شود) به امضا رسیده است، و بتاريخ 20 سپتمبر 2020 تعدیل (تعدیل شماره اول) گردیده است، اینک به تاریخ 3 نومبر 2020 ذیلاً تعدیل (تعدیل شماره دوم) میگردد:

شرایط خاص قرارداد که ذیلاً تذکر رفته است، تعدیل گردیده و متممه شرایط عمومی قرارداد اصلی میباشد. هر زمانیکه تناقض موجود بود این ماده بر ماده های که در شرایط عمومی قرارداد اصلی و تعدیل شماره اول ذکر شده برتری دارد.

11.1	این تعدیل سر از تاریخ 27 نومبر 2020 قابل اعتبار میباشد
14.1	<p>این فقره جاگزین فقره قبلی 14.1 میباشد. مدت زمان این تعدیل قرارداد الی 31 مارچ 2024 میباشد. نوت-1: این تعدیل دوم قرارداد شامل پلان کاری و بودجه مربوطه برای شش ماه دوم پروژه میباشد.</p> <p>برای مدت زمان باقیمانده قرارداد، پلان کاری و بودجه مربوط به آن در جریان تطبیق شش ماه دوم و سال های بعدی با توافق هر دو جانب، مشروط بر موجودیت بودجه و اجراءات قناعت بخش تطبیق کننده؛ قرارداد (در صورت لزوم) تعدیل خواهد گردید تا بر مبنی آن بودجه برای سالهای بعدی مطابق به پلان کاری تحت پوشش قرار خواهد گرفت، مطابق به آن لایحه وظایف و پلان کاری پروژه بصورت شش ماه و یا سالانه بازنگری خواهد شد. نوت-2: بنابر نیازمندی در جریان تطبیق شش ماه دوم ساحه کاری (ToR) این پروژه با در صورت موجودیت بودجه و اجراءات قناعت بخش تطبیق کننده، تعدیل (توسعه یا کاهش) خواهد یافت، که درین صورت مطابق آن پلان کاری نیز بازنگری خواهد گردید.</p>
38.1	<p>این فقره جاگزین فقره قبلی 38.1 میباشد. مقدار سقف جدید قرارداد برای 12 ماه مبلغ ([201,470,264] افغانی) / دوصد و یک میلیون-چهار صد و هفتاد هزار-دوصد و شصت و چهار افغانی/ افغانی است.</p> <p>i. قیمت قرارداد برای پروژه پاسخ دهی عاجل و آماده سازی صحتی کویید-19:</p> <p>a. قیمت قرارداد کویید-19 برای شش ماه نخست: 100,306,799 افغانی</p> <p>b. قیمت قرارداد کویید-19 برای شش ماه دوم تحت تعدیل شماره دوم: 83,676,968 افغانی</p> <p>c. قیمت قرارداد برای 12 ماه: 183,983,767 افغانی</p> <p>ii. بودجه احتیاطی (10 فیصد) قیمت قرارداد:</p> <p>d. بودجه احتیاطی برای شش ماه نخست: 9,118,800 افغانی</p> <p>e. بودجه احتیاطی برای شش ماه دوم-که تحت تعدیل شماره دوم قابل استفاده میباشد: 8,367,697 افغانی</p> <p>f. بودجه احتیاطی برای 12 ماه: 17,486,497 افغانی</p> <p>این بودجه احتیاطی مطابق به فقره پاراگراف E بودجه احتیاطی که در لایحه کاری تذکر رفته است قابل پرداخت میباشد.</p> <p>iii. قیمت جدید سقف قرارداد ([201,470,264] افغانی) / دوصد و یک میلیون-چهار صد و هفتاد هزار-دوصد و شصت و چهار افغانی/ افغانی است.</p>

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 جمهوری اسلامی افغانستان
 وزارت صحت عامه
 امور توسعه و باورگات
 امریت سلیم منگیا و خدمات عمومی
 Ministry of Public Health
 Procurement Department
 Grants & Service Contracts
 Management Unit (GSMU)

Swedish Committee
 Afghanistan
 SCA

	<p>تمامی قیمت های فوق الذکر شامل تکس های مستقیم داخلی بوده و تکس های داخلی غیر مستقیم در آن شامل نمیباشد.</p> <p>قرارداد (در صورت لزوم) تعدیل خواهد گردید تا بر مبنی آن بودجه برای سالهای بعدی مطابق به پلان کاری تحت پوشش قرار خواهد گرفت، مطابق به آن لایحه وظایف و پلان کاری پروژه بصورت شش ماه و یا سالانه بازنگری خواهد شد.</p>		
41.2	<p>جدول ذیل در تقسیم اوقات پرداخت تعدیل شماره اول علاوه گردید:</p>		
	تعداد اقساط	تاریخ تسلیم دهی راپور پیشرفت فعالیت ها و انوایس ها	مقدار و فیصدی قیمت قرارداد (درقسمت i) شرایط خاص قرارداد تحت شماره 38.1 تذکر رفته (است)
	قسط اول	21 جدی 1399 (10 جنوری 2021)	40% قیمت تعدیل شماره دوم قرارداد (درقسمت i(b) شرایط خاص قرارداد تحت شماره 38.1 تذکر رفته (است)
	قسط دوم	21 حمل 1400 (10 اپریل 2021)	30% قیمت قرارداد (درقسمت i(b) شرایط خاص قرارداد تحت شماره 38.1 تذکر رفته (است)
	قسط سوم	سرطان 1400 (جولای 2021)	30% قیمت قرارداد (درقسمت i(b) شرایط خاص قرارداد تحت شماره 38.1 تذکر رفته (است)

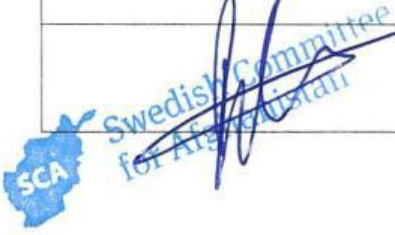
تمام مواد و شرایط دیگر قرارداد اصلی و تعدیل شماره اول به عین شکل باقی میماند و قابل اجرا میباشد.

امضا	کارشناس ارشد مدیریت قرارداد	دکتر فرید شریفی	ترتیب شده توسط
امضا	سرپرست آمریت خدمات مشورتی و تنظیم کمک ها	دکتر نیاز نایب	بررسی شده توسط
امضا	ریس تهیه و تدارکات وزارت صحت عامه	عادلیار شکیب	تایید شده توسط



مرور شده توسط	حمید حمیدی	مشاور ارشد مالی و تدارکاتی مقام وزارت	امضا
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از جانب وزارت صحت عامه	از جانب مشاور یا کمیته سوییڈن برای افغانستان (SCA)
احمد جواد عثمانی سرپرست وزارت صحت عامه	Daniel Madhani (دانیل مدھانی) مسوول کشوری
امضا	امضا



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II. AMENDMENTS IN APPENDICES: the following appendices are amended as:
APPENDIX A: This appendix replaces the earlier appendix A (Terms of References):

TERMS OF REFERENCE

For the Afghanistan COVID-19 Emergency Response and Health System Preparedness Project (ERHSP), Project ID: (P173775)

A. Background

A cluster of pneumonia of unknown cause detected in Wuhan, China was first reported to the WHO Country Office in China on December 31, 2019. On February 11, 2020 the World Health Organization announced an official name for the disease that is causing the 2019 novel coronavirus outbreak, first identified in Wuhan China. The new name of this disease is coronavirus disease 2019, abbreviated as COVID-19. In COVID-19, 'CO' stands for 'corona,' 'VI' for 'virus,' and 'D' for disease. Formerly, this disease was referred to as "2019 novel coronavirus" or "2019-nCoV".

This virus was first detected in Wuhan City, Hubei Province, China. The first infections were linked to a live animal market, but the virus is now spreading from person-to-person. It's important to note that person-to-person spread can happen on a continuum. The virus that causes COVID-19 seems to be spreading easily and sustainably in the community ("community spread") in some affected geographic areas. That is why CDC recommends that these patients be isolated either in the hospital or at home (depending on how sick they are) until they are better and no longer poses a risk of infecting others.

WHO announced COVID-19 outbreak a pandemic on March 11, 2020. As of today, Oct 17, 2020, around 40 million people have been infected in 213 countries and more than 1 million have died of the coronavirus and more than 29 million people have recovered.

Afghanistan has had around 40,000 confirmed cases of COVID-19, around 1500 have died and 33500 people have recovered (Coronavirus). Kabul province has the highest number of confirmed cases.

In response to this outbreak the MoPH has started some measures nationwide including establishing the Center for Combating Covid-19 in central level, headed by the Minister of Public Health. Also established committees at the central level on health services, planning, capacity building and support areas.

Considering the possibility of second wave of COVID-19 particularly in upcoming winter, the Ministry of Public Health planned to continue the NGOs contract under Afghanistan COVID-19 Emergency Response and Health System Preparedness project supporting by the World Bank.

OVERALL OBJECTIVES:

The overall objectives of the project are to protect our citizens from the spread of COVID-19; to respond and mitigate the threat posed by COVID-19 in Afghanistan and to strengthen national health systems preparedness and capacity to respond to public health emergencies. One of the aims of this project is to avoid disruption of BPHS/EPHS service delivery under Sehatmandi project.

The specific objectives of this project are:

1. To increase public awareness and promote healthy behaviors in regard to COVID-19
2. To conduct community surveillance and early detection of COVID-19 suspected cases



3. To manage and isolate cases of COVID-19 suspected and confirmed cases
4. To regularly supply oxygen, medicines, and other materials
5. To ensure proper screening of visitors/clients at points of entry which may include flights, road highways, main borders...etc.
6. To ensure infection prevention and control measures at the health facilities and community level

B. Table-1, INDICATORS and TARGETS FOR SP:

No	Indicators	Baseline	End Targets	Means of Verification	Timeline	Remarks
1	Percentage of samples transferred to Lab facilities from all suspected cases	0%	100%	Progress reports	Monthly	As per MoPH updated protocol
2	Percentage of identified contacts who are successfully traced	0%	70%	Progress reports	Monthly	
3	Percentage of active beds for management of COVID-19 severe cases	80%	80%	Progress reports	Monthly	
4	Percentage of active beds for management of COVID-19 critical cases	20 %	20 %	Progress reports	Monthly	
5	Number of technical staff (Health workers) recruited for COVID-19 project	Current	XX	Progress reports	Monthly	Disaggregated by profession and gender
6	Availability of equipment (both medical and non-medical) as per the specified guideline for managing of COVID-19	0	100%	Progress reports	Monthly	The medical equipment will be provided by UN
7	Number of people trained for COVID-19	0	XX	Progress reports	Monthly	Disaggregated by profession and gender
8	Percentage of HFs complying with IPC protocols		100%	Progress reports	Monthly	Verified by TPM
9	Proportion of population able to identify three key symptoms of COVID-19 and/or seasonal influenza and three personal prevention measures (as assessed by TPM)		50%	Progress reports	Monthly	Verified by TPM

C. SCOPE OF SERVICES:

Although the scope of the overall project is nationwide, this contract will cover the entire population of the Parwan, Panjshir and Kapisa provinces including returnees, Kochies and IDPs. The primary project beneficiaries will be infected people, at-risk populations, medical and emergency personnel as well as service providers (both public and private), medical and testing



facilities staff. Staff of key technical departments and provincial health offices will also benefit from the project as their capabilities increase through the strengthening institutional capacity of the MoPH.

The service provider will be involved in the national, provincial and district level mechanisms to combat the epidemic and support the structure and functions described by the MoPH at all these levels. The SPs are required to ensure proper staffing, training, and efficient logistics to functionalize the provincial and district level centers for combating corona virus epidemic.

- i. At Provincial Level: There is a provincial Center for Combating Corona virus, headed by the Provincial governor and/or Provincial Health director. The center will have four main functions a) health services, b) surveillance c) monitoring and risk communication; d) logistic/ finance support. The Service provider needs to be engaged actively in all four functions and work closely with the provincial center.
- ii. At District Level: At each district level, there should be one District Center (DC). District Hospital (DH) should be chosen preferably as DC; in locations where a DH is not available to serve as DC, a CHC+, CHC, or BHC should be selected. One technical staff (MD or nurse) preferably female to be deployed in each DC. The staff at DC to carry out key interventions including, medical consultation, screening, referral, risk communication, facilitate sampling of COVID-19 suspected cases, coordination between RRTs and COVID-19 hospital, reporting of surveillance data and other tasks instructed by his/her line manager.
- iii. The Rapid Response Team (RRT) to be functionalized per 300,000 populations according to the MoPH instruction. All the SPs are required to ensure that RRTs are deployed to achieve key activities including: sample collection, contact tracing, and data entry, risk communication (case referral), transport of samples to lab site, and medical consultation of mild and moderate cases as well as establishing coordination with ambulance services for managing severe and critical cases.
The number of RRTs will be modified based on COVID-19 situation in the country or province. As such, the contract shall be amended accordingly.
The RRT should have one MD, one Public Health graduate (preferred)/nurse and one lab technician (as per the MoPH developed Job Description for RRTs). Each RRT will be equipped with one vehicle/ or any other available transportation means, tablets for data entry purposes, essential diagnostic tools (infrared/thermometer, sphygmomanometer, stethoscope, pulse oximeter), and PPE kits. The SP is responsible to cover urban areas of each province by the same services through RRTs.

The details of tasks are explained below:

1. Risk Communication (Public awareness and promotion of healthy behaviors)

The service provider should maintain proper communication with the entire population to update them on the existing facilities, where they should attend if they have any problems, who to call if they have problem and how/ why to change their behavior to protect themselves and others around them. Using available channels to establish two-way communication with the people is the priority required from the Service Providers. The SP should follow the updated risk communication SoP/Guideline provided by MoPH related to COVID-19. In addition, the SPs shall distribute functional contact details of RRTs with those who need assistance at community level



2. Early detection and surveillance of cases at community level:

- i. **Passive surveillance:** All health facilities are responsible to report immediately any suspected cases that match with the case definition of COVID-19 to related RRTs.
- ii. **Contact tracing:** Contact tracing shall be done to identify suspected secondary contact cases and in case of developing signs and symptoms with immediate evacuation.
- iii. **Follow up of people in home quarantine:** The service provider to follow the suspected people at their residence and provide health education through RRTs and CHWs network as per the quarantine guideline of MoPH which include home quarantine guidance. In case of developing any signs and symptoms to be referred to COVID-19 ward/hospital.
- iv. **Taking samples and transfer it to the nearest reference lab facility:** The SPs need to take samples from suspected cases (as per the MoPH developed operational procedures for laboratory) at health facilities/community level and transfer them to nearest reference lab for Covid-19 testing and follow up of their results.

3. To manage and isolate COVID-19 suspected and confirmed cases: The SP is responsible to deliver essential health care services to the people who are infected with COVID-19. Maintain/operationalize COVID-19 ward/hospital for severe and critical cases. The MoPH has already provided the infrastructures in the province; the SP will be responsible to rationalize staffing based on HR plan, beds, and running the ward/hospital. The need for increasing/decreasing number of beds shall be subject to certain criteria which will be determined by the MoPH. As per the MoPH guideline, the mild and moderate COVID-19 cases should be advised to stay at their home and the SP should trace their contacts. Moreover, SP needs to refer severe and critical suspected cases directly to COVID-19 hospitals for further case management based on hospital SoPs for COVID-19 cases

4. To regularly supply oxygen, medicines, and other materials:

- a. The SP should develop a comprehensive plan to supply the COVID-19 ward/hospital RRTs and DCs on regular basis.
- b. The SP is responsible to provide the required amount of oxygen to COVID-19 ward/hospital (for severe and critical patients) based on need and circumstances.
- c. The SP is responsible to supply required medicines to all the COVID-19 wards/hospitals. This shall be applicable until the medicine supplies are carried out by UNICEF. However, the necessary equipment will be provided by MoPH through UN agency.
- d. Service provider will supply medical materials/consumables and other logistics required for COVID-19 patients rather than purchased by UN agency.
- e. The SP is responsible to provide heating materials (winterization supplies) for COVID-19 ward/hospital.

5. To ensure proper screening of visitors/clients at points of entry which may include flights, road highways, main borders: This intervention shall be implemented in accordance with the MoPH Screening Guideline which has been adopted based on International Health Regulation (IHR-2005).

6. Infection prevention and control measures at health facility level: The COVID-19 outbreak could last for a long time at community level. Depending on the severity of the



outbreak, the SP may recommend community actions to help keep people healthy, reduce exposures to COVID-19, and slow down the spread of the disease.

The SP should make sure that infection prevention and control measures are taken in both health facility (COVID-19 and BPHS/EPHS), and community levels. The SP should develop a plan for cascading of IPC training and monitoring the implementation of IPC at RRTs and COVID-19 hospital/ward. In addition, all health personnel should practice IPC protocols.

The SP is responsible to ensure the IPC materials and supplies are available in COVID-19 ward/hospital as well as for RRTs. However, IPC materials and supplies will be provided to BPHS/EPHS health facilities through Sehatmandi Project.

- i. **COVID-19 Facility Level Infection Prevention and Control (IPC):** Triage, applying standard precautions for all patients (which includes hand hygiene, respiratory hygiene, rational use of PPE kits, safe disposal of all types of wastes, environmental cleaning, and sterilization of patients care equipment), Administrative controls (based on MoPH developed guideline).
 - ii. **Community level infection prevention and control:** The SPs need to supervise and monitor the implementation of community level measures decided by the MoPH at their respected communities including social distancing, home quarantine, management of dead bodies, movement restrictions...etc.
7. **To enhance capacity of health care providers:** The SP is responsible to cascade all capacity building activities at COVID-19 wards and hospitals as well as RRTs. These may include potential training events needed to train COVID-19 staff.
 8. Service provider will supply the medical materials, consumable and other logistics required for COVID-19 patients rather than purchased by UN agency as per Para-L.
 9. Service provider shall provide remuneration, risk& other benefits and food allowance as defined by the approved guideline.
 10. Service provider shall budget running cost - including minor renovations and maintenance of the COVID-19 wards/hospitals.
 11. MoPH Guidelines for COVID-19 case management, referral, and contact tracing, IPC, home Quarantine...etc. shall be implemented accordingly.

Table-2: Beds, RRTs and DCs profile.

Provinces	Name & Location of Hospital/Ward	# of Beds	# of RRTs	# of District Centers (DC)
Parwan, Panjshir and Kapisa	Charikar, Mahmode raqi and Anaba	Parwan 20, Kapisa 20, Panjshir 15	Parwan 3, Kapisa 2, Panjshir 2	Parwan 10, Panjshir 8, Kapisa 7

D. Contingency fund:

Considering the possibility of 2nd Wave of COVID-19 in Afghanistan, the COVID-19 might be increased dramatically. The country may face with public health challenges and related emergencies. Therefore, the SP shall be required to allocate a 10% budget from the total contract amount to respond the COVID-19 emergency as contingency fund.

This allocated contingency fund will be released based on the Service Provider request/proposal and MoPH/GCMU prior approval as per the need during the contract execution. Based on



COVID-19 spreading in the province, the Service Provider needs to prepare a specific work plan including indicators to be tracked during implementation/utilization of the contingency funds.

E. LOCATION AND DURATION OF SERVICES

The above-mentioned services will be delivered to the entire population in (Parwan, Panjshir and Kapisa) provinces, including returnees, Kochies, prisoners, and IDPs.

The original contract for the period of 46 months and 3 days which began on May 27, 2020 till March 31st, 2024 would include the second 6 months budget and work-plan (effective from November 27, 2020 till May 26, 2021).

For the remaining period of the contract, the work plan and its related cost shall be agreed by both parties during the implementation of the second six months of the project, subject to availability of fund and satisfactory performance of the service provider.

F. COMPLIANCE WITH TECHNICAL GUIDELINES

In carrying out the services described above, the service provider will comply with MoPH protocols/guidelines (which might be updated from time to time) for managing COVID-19 (screening of travelers, registration, referral, mobile surveillance, taking/transferring samples, PPE kits, contact tracing, home quarantine and case management, lab safety procedures and safe disposal of waste and burial...etc.).

G. QUALIFICATIONS OF KEY PROFESSIONAL STAFF:

The service provider shall be required to ensure the availability of full-time professional key staff with the minimum qualifications and experiences described below:

Table-3, Qualifications and Experiences of key professional staff:

Education	Adequacy for the assignment
Technical Manager (K1)	
MD/equivalent medical degree from university certified by relevant higher education authority in Afghanistan or other countries.	At least two-years full time experience in managing of provincial health projects/ Technical health positions (after graduation from university)
Financial Officer (K2)	
At least DBA or equivalent in the field of finance.	At least one-year full time experience in positions of accounting and finance after graduation

H. DATA, SERVICES, AND FACILITIES PROVIDED BY THE CLIENT

The Client (MoPH) will provide the Service Provider with the following inputs: (i) relevant available information about COVID-19. (ii) all MoPH health facilities in the provinces; (iii) copies of standard reporting and recording forms; (iv) access to MoPH training courses; (v) technical assistance when needed, including opportunities to discuss results with the MoPH relevant departments; (vi) where appropriate, coordinate visits to intervention areas of other Service Provider doing similar work in the country and (vii) The funds to cover all the services defined in the ToR. (viii) A copy of the necessary documents regarding policies, strategies and other required information will be provided to the Service Provider.



I. AUTHORITY AND RESPONSIBILITIES OF MoPH (GCMU, PMO, PPHD AND TECHNICAL DEPARTMENTS) AND THE SERVICE PROVIDER:

I.1. The Provincial Public Health Directorate (PPHD) has the following responsibilities:

1. Monitoring and supervision of the project.
2. To review the technical report of the Service Provider and provide required feedback.
3. Ensure effective coordination of all health providers such as MoPH, Service Provider, Private sector, UN agencies and other sectors at the Province level.
4. The MoPH/PPHD will provide the space for hospital settings if required.
5. Ensure effective coordination of community surveillance system.

I.2. MoPH through the GCMU/PMO has the following responsibilities:

1. GCMU will follow the adherence of the contract terms signed between Service Provider and the MoPH.
2. Provision of technical assistance to SP.
3. Conduct performance management missions to monitor the work and performance of the Service Provider.
4. Review project technical reports submitted by the Service Provider and provide necessary feedback.
5. Convene meetings to discuss and resolve issues related to Afghanistan COVID-19 Emergency Response and Health System Preparedness Project implementation and other issues under scope of services
6. Sharing update policies and strategies with the Service Provider along with all revised technical guidelines
7. Process the payments in close coordination with Development Budget Department (DBD)/MoPH to the implementing partners
8. Facilitate the Service Provider communication with MoPH departments

I.3. MoPH Technical Departments (TDs) have the following responsibilities:

1. Attend Joint monitoring Missions together with GCMU/PMO
2. Provide technical assistant to service providers' staff on technical guidelines and/ or changes in guidelines.
3. Review information and data associated with COVID-19 and provide regular feedback on weekly basis

I.4. The Service Provider has the following responsibilities:

1. The SP is responsible to transport specimen from district and province to nearest reference laboratory
2. The Service Provider will have sole discretion in the procurement of drugs, supplies, equipment, and other resources needed to meet contractual obligations except for items being supplied by UN Agencies.
3. The Service Provider will enjoy sole discretion in the recruitment, posting, disciplining, and termination of staff paid for under this contract
4. Ensure transparency and accountability by sharing the project plan and the progress made with stakeholder at different levels.



5. Cooperate with any monitoring and evaluation processes authorized by the MoPH/GCMU/PMO and Third-Party Monitor.
6. Resolve any deficiencies that are reasonably pointed out by the MoPH/GCMU/PMO
7. Cascade all trainings conducted by WHO/UNICEF to relevant staff of COVID-19
8. The Service Provider will technically support and actively participate in related provincial sub-committees
9. The Service Provider should actively participate in all joint monitoring visits of the COVID-19 activities
10. The Service Provider must respond to MoPH-GCMU/PMO communications on timely basis by an authorized person(s) through proper channel
11. The service provider should pay salary to the staff (health worker and supportive staff) involved in managing COVID-19 based on the Government's approved guidelines which included all benefits.
12. The service provider to pay death benefits to the family of staff (health worker and supportive staff) involved in managing COVID-19 based on the Government's approved guidelines.

J. REPORTING REQUIREMENTS AND SCHEDULE FOR SUBMISSION

The Service Provider will provide MoPH with the following reports which are also deliverables of the contract:

1. Daily reporting as per the surveillance guideline of COVID-19 through DHIS2 from COVID-19 ward/hospital, RRTs and district centers.
2. Monthly Activity Progress Report (the SP shall submit till 10th of next month).
3. Quarterly Financial Report.
4. Submission of the End of Project Report (EPR) one month after completion of the contract.
5. The Service Provider will provide any other reports as needed to the MoPH.



APPENDIX D: The following is added to the appendix D of the original contract (Breakdown of Contract Price):

Form Fin-2 Summary of Financial Proposal

SCA Parwan, Panjshir & Kapisa Provinces COVID-19 Emergency Response and Health Systems Preparedness Project -Amentmend-2

Item	Cost (AFN)
(1) Remuneration	50,249,700
(2) Reimbursable	29,442,650
(3) Admin cost (5% of 1+2)	3,984,618
(4) Total of Remuneration and Reimbursable and Admin Cost (4=1+2+3)	83,676,968
(5) Contingency Fund (5=10% of 4)	8,367,697
(6) Total Cost of the Financial Proposal (6=4+5)	92,044,664



FORM FIN-3 BREAKDOWN of Remuneration

SCA Parwan, Panjshir & Kapisa Provinces COVID-19 Emergency Response and Health Systems Preparedness Project-Amentmend-2

Position	Unit Cost	Duration	# of Unit	Total Cost (AFN)
Key Experts Staff				
Technical Manager (K1)	131,250	6	1	787,500
Financial Officer (K2)	64,500	6	1	387,000
Senior Technical Officer	81,200	6	1	487,200
Admin/HR Officer	64,500	6	1	387,000
Logistic Officer	64,500	6	1	387,000
Emergency Coordinator	99,000	6	1	594,000
Quality Assurance Officer	70,000	6	1	420,000
Guard/Cook/cleaners/Driver	25,000	6	9	1,350,000
Sub Total Cost of Key Experts (Staff)			16	4,799,700
Non-Key Experts (Staff)				
Hospital Director	100,000	6	3	1,800,000
Medical Director/Specialist	90,000	6	3	1,620,000
MDs	70,000	6	11	4,620,000
Head Nurse	50,000	6	6	1,800,000
ICU Nurse	50,000	6	11	3,300,000
Ward Nurse	50,000	6	15	4,500,000
X-Ray Technician	40,000	6	6	1,440,000
Pharmacy Technician	40,000	6	6	1,440,000
Anesthesia Technician	40,000	6	6	1,440,000
Lab Technician	40,000	6	12	2,880,000
Admin / HR	40,000	6	3	720,000
Medical Record officer and Data entry Clark	25,000	6	6	900,000
Procurement/Logistic Officer	25,000	6	3	450,000
Stock-keeper	25,000	6	3	450,000
Cashier	25,000	6	3	450,000
Electronic Mechanic	25,000	6	4	600,000
Cleaner	25,000	6	10	1,500,000
Laundry	25,000	6	3	450,000
Ghesal غسل	25,000	6	6	900,000
Tailor	25,000	6	3	450,000
Cook	25,000	6	6	900,000
Driver	25,000	6	6	900,000
Guard	25,000	6	6	900,000
Sub Total Cost of Key Experts (Staff)			141	34,410,000
Staff For RR Team				
MD/RRT	40,000	6	7	1,680,000



Nurse/RRT	40,000	6	7	1,680,000
Labrant/RRT	40,000	6	7	1,680,000
Sub Total Cost of RRTs (Staff)			21	5,040,000
Staff For District Center (DC)				
MD/Nurse	40,000	6	25	6,000,000
Sub Total Cost of District Center (DC) (Staff)				6,000,000
Total Direct Cost of Remuneration				50,249,700
Admin Cost of Remuneration (5%)				2,512,485



FORM FIN-4 BREAKDOWN of Reimbursable Expenses

SCA Parwan, Panjshir & Kapisa Provinces COVID-19 Emergency Response and Health Systems Preparedness Project-Amentmend-2

Type of Reimbursable Expenses	Unit	Unit Cost	Quantity	Total Cost (AFN)
Capital Cost				
Training tools (Multimedia, Screen 60 inch) for PMO	Set	170,000	1	170,000
Medical Equipment	Lump Sum	1,008,950	3	3,026,850
Non- Medical equipment	Lump Sum	589,933	3	1,769,800
Sub total cost of Capital				4,966,650
Running Cost				
Premises Cost (Rent, Electricity, Water, Maintenance of generator, furnishing of office & office miscellaneous)	Office	100,000	6	600,000
Furniture for Office, Ward and DCs (10)	Lump Sum	60,000	3	180,000
Office supply & stationary for PMO	Month	10,000	6	60,000
Per diem allowances for Project Staff	Visits	150	400	60,000
Incentive for specialty visit /visit	Visits	1,000	20	20,000
Staff Insurance/Replacement & death	Month Ave	100,000	8	800,000
Food cost (Staff & Patient)	Person	200	24,000	4,800,000
Communication Cost (Top up Cars for Surveillance system)	Month	70,000	6	420,000
Funeral of dead body cost	Person	5,000	30	150,000
Rental Vehicle for RRTs (3) and Isolation ward (1)	Vehicle	50,000	60	3,000,000
Maintenance fuel generator/Electricity	Month	50,000	18	900,000
Representation and Advocacy Gatherings	Lump Sum	30,000	3	90,000
Gas, wood for cooking	Month	5,000	18	90,000
Trainings staff Isolation center + RRTs +DCs	person	3,000	80	240,000
Tablet for Covid-19 Ward, RRTs and DCs	PCs	20,000	35	700,000
Cleaning Materials (Soap + Chlorine powder, etc.)	Month	46,667	18	840,000



Rental Vehicle for Office staff transportation	Vehicle	50,000	12	600,000
Travel cost supervision field visit (staff)	KM	42	5,000	210,000
Rehabilitation/Renovation (Isolation center/RRTs/DCs)	Lump Sum	50,000	3	150,000
Kitchen equipment (Permanent /Disposable)	Month	25,000	18	450,000
Transportation cost of materials	Month	16667	18	300,000
Oxygen (Ambulance/IPD,ICU)	Month	210,000	18	3,780,000
Fuel and Maintenance of Ambulance	month	40,000	18	720,000
Bank charges	month	6,000	6	36,000
Internet cost ,communication set up (telephone) for PMO	Month	30,000	6	180,000
Heating and Winterization cost for Covid-19 Hospital/DCs and PMO office	month	133333	11	1,400,000
Uniform and Bed sheets	set	66667	3	200,000
Medicine Supplies	Lump Sum	1166667	3	3,500,000
Sub total cost of Running				24,476,000
Total Direct Cost of Reimbursable				29,442,650
Admin Cost Reimbursable (5%)				1,472,133



List of Medical Equipment for Covid-19 Hospitals in SM Provinces

No	Items Description	Unit				Unit price	Total price
		Parwan	Kapisa	Panjshir	Total		
1	Patient Monitor (multifunction Cardiac Monitor)	1	1	1	3	80,000	240,000
2	Ventilator Machine face mask	15	15	15	45	550	24,750
3	Oxygen Concentrator 10Liter	1	1	1	3	85,000	255,000
4	Ambo bag Different size	4	4	4	12	2,000	24,000
5	Nebulizer Machine	2	2	2	6	2,000	12,000
6	Suction machine	1	1	1	3	15,000	45,000
7	Oxygen Regulator	5	5	5	15	1,500	22,500
8	Emergency trolley (Turkey)	1	1	1	3	120,000	360,000
9	Laryngoscope (Adult & Peds. Size)	1	1	1	3	15,000	45,000
10	Patient Beds	2	2	2	6	35,000	210,000
11	Channel, Digital ECG, Machine With Trolley(original)	1	1	1	3	80,000	240,000
12	Sphygmomanometer (Aneroid/Boshes) For Adult	15	15	15	45	2,500	112,500
13	Stethoscope	15	15	15	45	450	20,250
14	Pharmacy Refrigerator Glass Door	1	1	1	3	50,000	150,000
15	Wheel Chair	3	3	3	9	8,000	72,000
16	Stretcher	2	2	2	6	12,500	75,000
17	Magile Forceps, different size	2	2	2	6	350	2,100
18	Tromel medium Size	2	2	2	6	1,250	7,500
19	Tromel Large Size	2	2	2	6	2,000	12,000
20	Tray medium size	2	2	2	6	800	4,800
21	Sponge Forceps	2	2	2	6	250	1,500
22	Microscope Bi Nuocular (Olympus Japan) with different lens	1	1	1	3	100,000	300,000
23	bed side Cabnet	10	10	10	30	2,500	75,000
24	Baby Warmmer	1	1	1	3	120,000	360,000

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 وزارت صحت عامه
 کانسټرکټون ډیپارټمنټ
 د پوهنځیو، کورنۍ او ځوانانو د خدماتو د ډیپارټمنټ
 Ministry of Public Health
 Procurement Department
 Grants & Service Contracts
 د پوهنځیو، کورنۍ او ځوانانو د خدماتو د ډیپارټمنټ

25	Puls oxymeter	15	15	15	45	2,000	90,000
26	Glucometer	1	1	1	3	2,500	7,500
27	White Clothes	40	40	40	120	350	42,000
28	Folding screen	4	4	4	12	2,500	30,000
29	Negatoscope	2	2	2	6	3,800	22,800
30	Otoscope	1	1	1	3	3,500	10,500
31	Forehead light	2	2	2	6	750	4,500
32	Centrifuge digital	1	1	1	3	12,500	37,500
33	Adult Scale	1	1	1	3	1,250	3,750
34	Patella Hummer	1	1	1	3	450	1,350
35	Urinal pot	1	1	1	3	350	1,050
36	OPD examination tables	1	1	1	3	3,500	10,500
37	Intubation set	2	2	2	6	10,000	60,000
38	Minor Surgery Set	2	2	2	6	1,500	9,000
39	Water Bat	1	1	1	3	8,500	25,500
Total cost							3,026,850



List of Non-Medical equipment for Covid-19 Hospitals in SM Provinces

No	Items Description	Unit				Unit price	Total price
		Parwan	Kapisa	Panjshir	Total		
1	Washing machine with dryer large size	1	1	1	3	61,600	184,800
2	Stabilizers 5000 volt	4	4	4	12	10,000	120,000
3	TVs screen in waiting area for broad cost of Health messages 55 inch for male and female	1	1	1	3	50,500	151,500
4	Water filters machine for safe drinking water for wards	3	3	3	9	15,000	135,000
5	Refrigerators for kitchen	1	1	1	3	50,000	150,000
6	Shelf's for medical record, Stock and Pharmacy 2*3m	10	10	20	40	10,000	400,000
7	Boiler for bath rooms	4	4	4	12	26,000	312,000
8	Exhaust fan	10	10	10	30	2,000	60,000
9	Internal communication system between staff(مخابره)	6	6	6	18	8,000	144,000
10	wall Clock	25	25	25	75	1,500	112,500
Total Cost							1,769,800



APPENDIX E: The following is added to the appendix E of the original contract (WORK LAN):

WORK PLAN

N	Deliverables (D-...)	Months					
		1	2	3	4	5	6
D-1	Maintain COVID-19 Centers for Combating Corona virus in PKP.	X					
1	Conducting regular COVID 19 virus combating committee at provincial level.	X					
2	Participating in regular coordination meetings with other stockholders (PHCC, ANDMA, PDC, INGO coordination, Subcommittee and EPR), Sharing the minutes and taking actions accordingly.	X					
3	Provision of Winterization equipment to COVID 19 ward.	X					
D-2	Revision of ToR for DCs of PKP provinces.	X	X	X	X	X	X
4	Staffing for DC.	X					
5	Identification locations of DC at provincial level.	X					
6	Providing medical and non-medical equipment to DC	X					
7	Receiving the equipment from the UN agency.	X					
D-3	Conducting training the RRTs on sample collection, contact tracing and data entry in coordination with MoPH and WHO.	X					
8	Conducting training the DCs on key Interventions including, medical Consultation, screening, referral, risk communication, facilitate sampling in coordination with MoPH and WHO.	X					
9	Conducting training the COVID-19 ward technical staffs in coordination with MoPH and WHO.	X					
10	Conducting training the Lab technicians on PCR sample examination in coordination with MoPH and WHO.	X					
D-4	Keeping functional the surveillance system.	X	X				
11	Development of community-based surveillance system	X	X				
D-6	Infection prevention in COVID-19 center, DC.	X	X	X	X	X	X
12	Conducting training on infection prevention and PPE utilization COVID-19 center, DC	X	X				
13	Distribution of PPEs to staffs of COVID-19 center, DCs and RRTs and monitoring of their usage.	X	X	X	X	X	X
14	Triage and OPD of the acute respiratory infections.	X	X	X	X	X	X
15	Screening of participants in large gatherings at provincial level (official ceremonies)	X	X	X	X	X	X
16	Conduction communities' dialogues in schools and communities.	X	X	X	X	X	X



APPENDIX F: The following is added to the appendix F of the original contract (MINUTE OF CONTRACT NEGOTIATIONS):

**NEGOTIATION MINUTES OF CONTRACT AMENDMENT-2
of the Parwan, Panjshir and Kapisa Provinces under
Afghanistan COVID-19 Emergency Response and Health System Preparedness (ERHSP) Project
AFG/MoPH/GCMU/COVID-19/32 amendment-2**

Service Provider: Swedish Committee for Afghanistan
Date: November 12, 2020
Time: 10:30 a.m.
Venue: GCMU office

Agenda: Clarification of the technical issues and negotiation on financial proposal

Background:

The Ministry of Public Health (MoPH) of Afghanistan has signed the contracts with current BPHS/EPHS implementing partner under Afghanistan COVID-19 Emergency Response and Health Systems Preparedness (ERHSP) for four years covering the period of May 2020 till March 31, 2024. The original contract included 6 months budget and work-plan. As the first six months of the contract will come to an end in early November 2020 and considering the possibility of second wave of COVID-19 particularly in upcoming winter, the MoPH planned to amend the current contract under COVID-19 ERHSP project for another six months.

Therefore, Swedish Committee for Afghanistan (SCA) was requested to submit a brief technical and detailed financial proposals for Parwan, Panjshir & Kapisa provinces. After the review of the proposals, the SCA organization was invited to contract negotiations.

Following is the details of discussed and agreed points during the negotiation meeting:

Preliminary Matters

- Confirm Power of Attorney/Authority to negotiate
- Confirm availability of proposed key staff (providing the confirmation letter signed by each key staff).

I. Negotiation on Technical points:

No	Discussed issues	Agreed Points
1	Authority of the Technical Manager (K-1 position): According to the nature of the project, the K-1 should be given sufficient managerial and financial authority (at least 100,000 AFN/invoice), under a well-defined internal control system.	Agreed
2	The SP agreed to ensure 100% availability of two project key staff at the project level. In case of unviability of any key-staff for more than two months in the province, the required disciplinary action will be taken by the MoPH accordingly.	Agreed
3	The SP agreed to revise the work plan and reflect the activities which have been missed in the submitted work plan. The SP agreed to implement the project work plan as per the agreed timeline.	Agreed
4	The SP is responsible to maintain the required number of technical and supportive staff in the COVID-19 ward/hospital for functionalizing of 50% of the beds. Maintaining technical, supportive and administrative staff to be through a transparent process and in close coordination with PPHD.	Agreed

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	direct taxes.	
3	The SP agreed to spend the allocated amount of this contract amendment-2 after effectiveness date November 27, 2020	Agreed
4	The SP agreed to consider/implement the guideline of salary and allowances approved by Afghanistan cabinet for the staff of COVID-19 project.	Agreed
5	The SP agreed to pay the required amount (اكراميه) as per guideline approved by Afghanistan cabinet to the COVID-19 project staff who are died due to COVID-19. In case, the required amount exceeds the agreed budget, SP will pay the needed amount from contingency fund after MoPH approval.	Agreed

III. Negotiations on contract amendment-2 conditions:

- **Contract amendment-2 duration:** The time period for amendment-2 shall be six months.
- **Currency of Payment:** AFN
- **Payment Condition:** as per the contract

Conclusion of the meeting and next steps

- **Pending documents and deadline:** all the documents must be signed and stamped.
 - Revised financial proposal: Yes
 - Revised Work Plan: Yes
 - Detailed of training plan N/A
 - Confirm Power of Attorney/Authority to negotiate: Yes
 - Confirm availability of proposed key staff (providing the confirmation letter signed by each key staff): Yes

Negotiation Team members:

For and on behalf of the **Ministry of Public Health (MoPH)**

No	Name	Designation	Organization	Signature
1	Dr Ahmad Khalid Enayat	Sr. Grant Management Specialist	MoPH-GCMU	Original signed
2	Dr Ahmad Eklil Hossain	Sr. Grant Management Specialist	MoPH-GCMU	Original signed
3	Dr Farid Ahmad Sharifi	Sr. Grant Management Specialist	MoPH-GCMU	Original signed
4	Dr Talib Noori	Sr. Performance Management Specialist	MoPH-PMO	Original signed
5	Dr Shukrullah Shakir	Emergency coordinator	COVID-19 directorate/RMNCAH-MoPH	Original signed
6	Dr Afzal Khosti	NSDR coordinator	Surveillance directorate	Original signed
7	Edris Rahmani	Finance Specialist	DBD-MoPH	Original signed

For and on behalf of **Service Provider (SCA):**

No	Name	Designation	Organization	Signature
1	Dr Ahmad Shah Pardis	Head of health programme	Swedish Committee for Afghanistan (SCA)	Original signed
2	Alyas Hooshmand	Health Emergency Response Coordinator	Swedish Committee for Afghanistan (SCA)	Original signed

